

To: Guardians of Middle School Students
From: EACMSI Health Office
Re: Medical Permission Form for the **Odyssey Trip**
Date: August 15, 2023

In order to ensure that medical information is current and permission valid, a Field Trip Medical form must be completed for every overnight field trip. **Please return the completed form and obtain any necessary physician orders for medication and return to the Health Office as soon as possible, BUT NO LATER THAN Friday, September 8, 2023.**

If your child needs to take any medication during the trip, either prescription or non-prescription, we MUST HAVE a current doctor's order *and* a parent/guardian signature. Rules and regulations about administering medicine to students on school trips are set by the New York State Board of Education and are quite strict. Please read the following information carefully. Your cooperation is appreciated.

- Medical orders on file in the Health Office which cover the current school year are valid, as long as there have not been any changes in the medication.
- Local doctors' offices have the forms that are needed or you can request them from our office.
- Because of privacy regulations, medical information will not be released unless a parent requests it, so the nurse cannot take responsibility for contacting medical offices to obtain prescriptions.
- Medications should be brought in by the parent/caregiver and given to one of the teachers on the morning of the trip.
- The nurse will send medications kept at school if the parent(s)/guardian(s) request.
- Medicines must be in the original container. Please send only the amount of medication needed for the trip.
- Students are not allowed to carry medications themselves unless they have written authorization from a health care provider.
- Please remember to pick up medication containers from the teachers at the end of the trip.
- Nurse Anne will be in the Health Office beginning August 28. Please call her (607-277-7335) if you have ANY questions about this policy.

Thanks so much for following through on this.

Health Office and Middle School Team